



The Association of Consulting Engineers of Hong Kong  
香港顧問工程師協會



# ACEHK ANNUAL AWARDS 2017

ENTRY GUIDE



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## ACEHK Annual Awards 2017 Entry Guide

### **Purpose**

- a) To promote awareness and enhance presence of the engineering industry.
- b) To showcase and give due recognition to truly excellent projects.
- c) To share and highlight practices and management that made the project successful.

### **Who Should Enter?**

All companies within Hong Kong are eligible for entry. Companies should submit an illustrated report documenting one of their engineering related projects (including any study or research) to the assessment panel of the ACEHK Annual Awards. All related works or tasks should have been substantially completed in order to be considered as valid entries.

### **Rules of Entry**

- a) Submissions will only be accepted from 04 May 2017 to 31 August 2017 inclusive, no early or late entries will be accepted.
- b) The submission document shall also strictly adhere to the following, failure to comply shall result in disqualification:
  - **Document Format:** Submissions shall be made in PDF format. No hardcopy submissions will be accepted.
  - **Text Restriction:** Submissions are not to exceed 2,000 words or 6 A4-sized pages; the font used shall be font size of 12 in “Times New Roman” font type.
  - **Graphic Restriction:** Graphics, including but not limited to CAD drawings and pictures, shall not exceed 10 A3-sized pages.
- c) Submissions should be made to the assessment panel of ACEHK Annual Awards by e-mail to [annualawards@acehk.org.hk](mailto:annualawards@acehk.org.hk), an Entry ID will be provided in return, and shall act as confirmation of successful entry. No hard copy submissions will be accepted.
- d) Companies shall be limited to **one** entry each; multiple submissions by the same company shall result in disqualification.
- e) Judges reserve the right to reject any entry that does not comply with the rules.
- f) Judges’ decision will be final.



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## Key Dates and Deadlines

04 May 2017 - Entries Open

31 Aug 2017 - Entries Close

20 Nov 2017 - ACEHK Annual Awards Ceremony under ACEHK Annual Dinner 2017

## Award Description

Award	Description
ACEHK Annual Award	This award is made to a project that proves to be the epitome engineering excellence, incorporates ingenuity, and takes considerable measures to ensure sustainability.

## Judging Criteria

Submissions should focus on the engineering characteristic of the project. The judges will be looking for evidence of the following:

**Engineering Excellence:** Characteristics that place the engineering solution well beyond the ordinary, including demonstrable examples of how the design enabled the project to meet or exceed the clients' expectation.

**Innovation and Creativity:** Examples of originality and the application of new and improved technologies and processes in the design particular where these have led to greater efficiency and economy in the solution.

**Sustainability:** Solutions which implement sustainable techniques and technologies, as demonstrated through efficiency, the specification of materials, recycling and reuse, socio-economic factors, carbon reduction and other factors.

**Quality of Presentation and Clarity of Ideas:** Accuracy and originality of facts, and ideas presented.



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### **Ruling and Marking Scheme**

<b>Criteria</b>	<b>Weighting</b>
Engineering Excellence	25%
Innovation and Creativity	25%
Sustainability	25%
Quality Presentation and Clarity of Ideas	25%
<b>Total</b>	<b>100%</b>

### **Copyright**

It is a condition of entry that authors assign copyright or license the publication rights in their submissions to ACEHK Annual Awards.

Companies are themselves responsible for obtaining permission to reproduce copyrighted material.

Submissions and entries found to have violated copyright will not be considered.

### **Contact**

Should you have a query, please contact the ACEHK Annual Awards Organizing Committee:

Email: [annualawards@acehk.org.hk](mailto:annualawards@acehk.org.hk)

Telephone: (852) 2859-0154